



1 INTRODUCTION TO NAMIRIAL OTP HARDWARE TOKEN

The Namirial OTP Hardware token is a mobile device used to generate One Time Passwords. This type of password is used in cases requiring high-security authentication (i.e. strong authentication). The Virtual OTP may be needed:

- To use a remote digital signature (Remote Signature for short);
- To access level 2 or above of the SPID (Italian Public Digital Identity Service) via the Namirial ID service;
- To access the private area of the Namirial TS services.

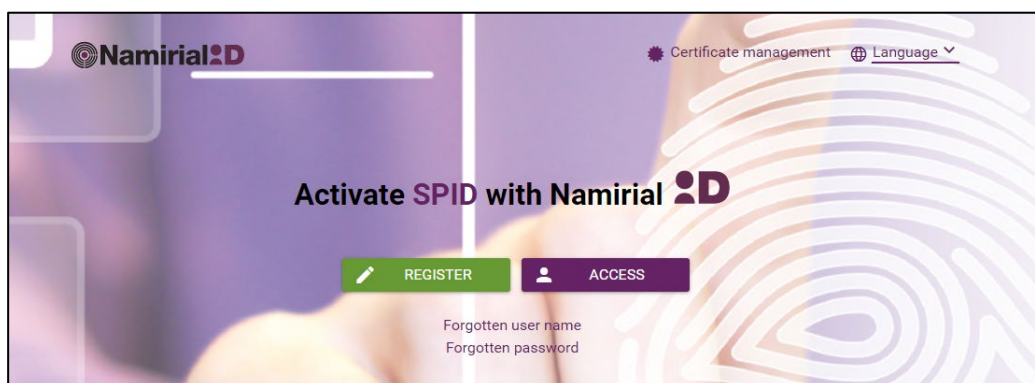
Warning: Before using the Hardware OTP make sure you have activated it.

2 OTP HARDWARE

2.1 LOGIN PRIVATE AREA

Log on to your Reserved Area at <https://portal.namirialtsp.com/> and click **Access**.

Alternatively, you can log on by following the link contained in the e-mail you received with your Private Area details.

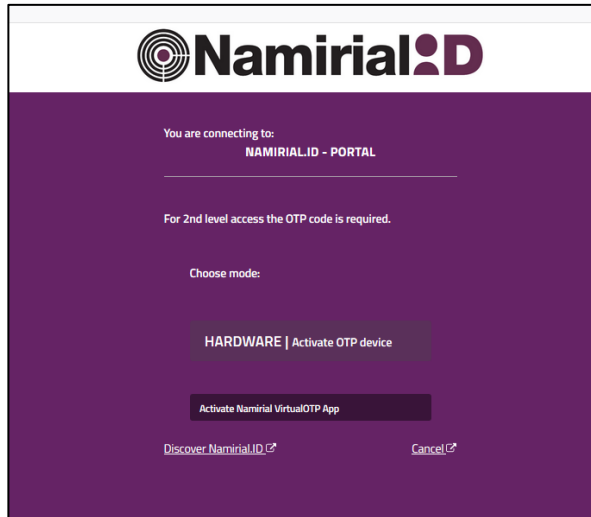


RECOVER PRIVATE AREA CREDENTIALS: Users who have lost their username and/or password can recover the individual details by clicking "Forgotten Username" or "Forgotten Password" and following the instructions provided. If the problem persists, contact technical support at supporto.dts@namirial.com with the following information in the SUBJECT LINE: **RECOVER PRIVATE AREA CREDENTIALS** – Tax code.



2.2 ACTIVATING THE OTP HARDWARE TOKEN

The first time you log in, the portal will recognise that the OTP token has not yet been activated.



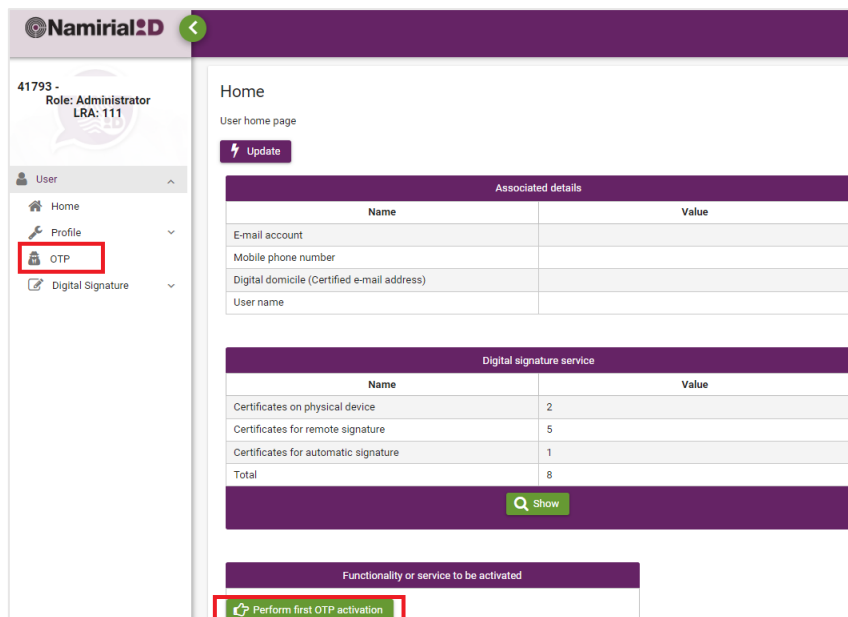
Press the button on the OTP token to generate the code, then enter the code generated in the *Codice OTP* [OTP Code] field and press **Activate OTP**.



2.3 ADD AN OTP HARDWARE

To add a new Physical OTP, the user has two choices:

1. From the Homepage in the section *Features or services to activate* > click on *Perform First OTP activation*;
2. From the side menu on the left click on *User* > *OTP*





2.3.1 ACTIVATE OTP

1. Select the OTP with First Activation status.
2. Click on Activate/Align.

OTP management

Enables activation, suspension or revocation of the credential based on an OTP.

Id	Type	Status	Default
220638	Token hardware	First activation	
549974	SMS	Active	
549995	Generated by App (Generator)	Active	
550055	Generated by App (Generator)	Active	

(Re)Activate or align Suspend Revoke Set default

First activation, reactivation, unlocking or realigning OTP device

This procedure can be used for first activation and to unlock and realign a Hardware-type event-based OTP device. Enter a code generated by the device and the code immediately following it, which differs from the previous code

First OTP code Subsequent OTP Code

Confirm and continue

+ Add OTP device

+ Characteristics of an OTP device

3. Click on the OTP device you have been given and enter the **first OTP code**.
4. Wait for the code in the device to expire.
5. Click again to enter the **second OTP code** in the dedicated field and finally press Confirm.

